

International Permits

Members, groups of members or affiliated clubs wishing to compete, officiate, coach or train in countries outside Great Britain must apply for permission to do so by completing an International Permit and Clearance Form which can be obtained from the asa Customer Services Department on 0871 200 092, by downloading the form from the website www.britishswimming.org or by emailing internationalpermit@swimming.org

Before you complete the form please ensure the following:

- That swimmers travelling abroad to compete in a competition or time trial are registered with the asa as a Category 2 member.
- That swimmers travelling abroad for competitive training are registered with the asa as a Category 1 member or above.
- That the swimmer/s and the team staff are registered with the club that has applied for the International Permit.
- That all team staff have completed a full CRB disclosure through the asa. Third party disclosures will not be accepted.
- That team managers and/or key members of staff have undertaken Child Protection training in accordance with Sports Coach UK standards, have attended appropriate Team Manager training and are aware of the requirements to comply with the NSPCC's Safe Sport Away document.
- Please allow 28 days for processing of your application

Completing the International Permit and Clearance form.

Section 1 – Indicate the discipline and type of activity you will be participating in.

Section 2 – Enter the name of the event you will be attending or if training the name of the club/organisation you will be training with, enter the date of the event or training, enter the name of the venue and location and finally enter the dates you will be travelling.

Section 3 – Enter the name of the club who is applying for permission to swim abroad, enter the name and position of the club officer and finally enter the club officer's daytime telephone or mobile number.

GetInTouch! renewals@swimming.org

01509 618727

Welcome to.. ClubUpdate

In the 3rd issue of the club update we reminded those clubs wishing to train or compete abroad to ensure that they completed an International Permit and Clearance Form (Permission to Swim Abroad)

In this issue we would like to give you further guidelines on how to complete these forms and what other requirements are needed before permission can be granted.

Jackie Shields

Manager Membership Services

Section 4 – Enter the names and membership numbers of all athletes who will be competing / training. Please ensure that all athletes are registered in the correct category for the event applied for.

Section 5 – Enter the names and membership numbers of all team staff attending together with the mobile number of the person in overall charge. All key team staff must have a full CRB disclosure and have attended the appropriate Child Protection courses as detailed earlier.

Section 6 – Ensure that you are familiar with all passport and visa regulations.

Further details on International Permits can be obtained by emailing internationalpermit@swimming.org or call Joanna Holt , Membership Services Department on 01509 632 727.

Category 2 Upgrades

When upgrading to category 2 please ensure that **if the member is registered with more than one club** a yellow Multi Club registration form is completed listing all clubs.

The club with the longest unbroken membership is the competitor's fee-paying club and will be invoiced for the upgrade. Therefore please ensure the order of clubs clearly shows longest unbroken membership of the club to which you are paying your asa fee.

If you have any queries regarding upgrading contact the Membership Office on 01509 618 727 or email renewals@swimming.org.

National Plan for Teaching Swimming

The NPTS has been developed by the asa to provide a template for learn to swim schemes.

It has been designed to assist qualified teachers whose own experience and training will enhance the implementation of the plan. The NPTS is a comprehensive, integrated, progressive teaching programme based upon sound technical and educational principles and provides a standard reference for those responsible for planning swimming programmes.

For further information on NPTS and the benefits to your swim programme, contact your asa Regional Business Manager details below or email npts@swimming.org:

East

Nikki Merrill
M: 07799 062852
E: nikki.merrill@swimming.org

East Midlands

Derbyshire – Contact: Ann Burgess
Leicestershire – Contact: Helen Preedy
Lincolnshire – Contact: Diane Wilson
Nottinghamshire – Contact: Diane Wilson
Northamptonshire – Contact: Nikki Merrill

North East

Diane Wilson
M: 07881612507
E: di.wilson@swimming.org

North West

Ann Burgess
M: 07917 390087
E: ann.burgess@swimming.org

South East, Jersey & Guernsey

Anne-Marie Slade
M: 0790 995 1896
E: anne-marie.slade@swimming.org

South West

Alan Green
M: 07799 067504
E: alan.green@swimming.org

Wales

Mandy Mason
T: 01527 507002
M: 07818 422 471
E: mandy.mason@swimming.org

West Midlands

Helen Preedy
T: 01527 507006
M: 07717 130385
E: helen.preedy@swimming.org

County Rankings

Competitive members will only be listed in the county rankings in which their ranked club is based.

Therefore if you belong to more than one club and the clubs are in different counties you must bear this in mind when you nominate your ranked club. This may effect your selection to represent your county.

If you require any further clarification email: rankings@swimming.org.

The Team

- **Manager**
Jackie Shields
- **Assistant to the Manager**
Emma Langham
- **System Analyst**
Martyn Hudson
- **CRB Co-ordinator**
Samantha Massey
- **IOS Co-ordinator**
Ruth Beech
- **Finance and Dispatch**
Rachael Bradley
- **System Administrators**
Janet Williams, Bill Cook, Badrun Nahar, and Joanna Holt

GetInTouch!

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