

The Masters Rankings will maintain a list of best swimming performances for each gender, age group and event, in both long and short course formats.

The Rankings System will maintain the best performances on a Calendar year basis, and will be published and updated throughout the year on the British Swimming website.

Performances for the following events shall be included

- a) Individual Events For Men and Women
Freestyle 50, 100, 200, 400, 800 and 1500 metres
Backstroke 50, 100, and 200 metres
Breaststroke 50, 100, and 200 metres
Butterfly 50, 100, and 200 metres
Individual Medley 200, and 400 metres
Individual Medley 100 metres (short course only)
- b) Relay Events for Men, Women and Mixed (Mixed Relays shall consist of 2 men and 2 women)
Freestyle Relay 4x50 metres
Medley Relay 4x50 metres

Performances for the following age groups shall be included

- a) Individual Events For Men and Women
25-29yrs, 30-34yrs, 35-39yrs, 40-44yrs, 45-49yrs,
50-54yrs, 55-59yrs, 60-64yrs, 65-69yrs, 70-74yrs,
75-79yrs, 80-84yrs, 85-89yrs, 90-94yrs, 95-99yrs
- b) Relay Events for Men, Women & Mixed
100-119yrs, 120-159yrs, 160-199yrs, 200-239yrs
240-279yrs, 280-319yrs, 320-359yrs

Short Course performances will be accepted for pools of 25 metres or 27 ½ yards in length.

Long Course performances will be accepted for pools of 50 metres or 55 yards in length.

Entry into the Masters Rankings is by means of competing in a Masters Competition which meets the following minimum criteria.

- a) The Competition must have been advertised as a Masters Competition
- b) The Competition must have been held under the auspices of the ASA, Scottish ASA or Welsh ASA, or of any country affiliated to FINA;
- c) The Competition must have been conducted using Automatic Officiating Equipment
- d) The Competition Results must have been processed using a recognised software application designed for the purposes of Swimming Meet Management, and capable of producing an extract report compatible with the ASA Ranking System. Recognised applications include (and not limited to)
 - a. Sportsystems
 - b. HY-TEK Meet Manager
- e) The information submitted extracted from the Results Processing application must include
 - a. the Swimmer's Gender, Forename, Surname, Club and full Date of birth. This information should be same as submitted on the swimmer's ASA, SASA, or WASA membership form
 - b. the Event competed in
 - c. the Time achieved
- f) The Competition Pool must be of known length and certified by an appropriately qualified person.

The Meet Results should be forwarded to the Masters Rankings Administrator in accordance with the procedure listed below.

- a) The full electronic data files used to process the competition results, or an extract of, should be forwarded by email to the Masters Rankings Administrator, within one week of the conclusion of the last day of competition or individual meet (if part of a series of competitions).
- b) Details of the meet should be recorded using the Meet Declaration form and forwarded along with the result data files to the Masters Rankings Administrator. The information required will include
 - a. the Competition Name
 - b. the Date(s) and Venue of the Competition
 - c. the pool size
 - d. name of Automatic Officiating Equipment system used
 - e. contact details of the Competition Organiser
 - f. details of the Results Processing System Software Application
- c) The Competition Organiser or other individual nominated by the Competition Organiser is responsible for submitting the results to the Masters Rankings Administrator or ASA Rankings Administrator. Results will not be accepted from any other individual or organisation. (except in the case of overseas performances – see note below)
- d) Performances will only be accepted into the Rankings if the Competitor is current member of a competitive swimmer category of the ASA, WASA or SASA at the time of data input into the Rankings system.

Any set of results submitted which is not in a suitable format or does not contain the full details of the competition will not be accepted.

Performances included in the results data files, which do not contain all necessary details or of which the swimmer cannot be matched to an entry in the Registered Competitors database will not be accepted into the Masters Rankings System.

Overseas Competitions - The British Swimming Masters Committee reserves the right to accept and include results from overseas Masters Competitions at its discretion provided the above criteria are met as far as practical. Results should be submitted using the appropriate template and a copy of the original meet results or website link should also be provided.

Any matter not covered or accounted for will be subject to a decision of the British Swimming Masters Committee.

Guidance Notes

To ensure that all performances are accurately included in the Masters Rankings, please follow these simple guidelines

For the competitor

- Always complete an entry form accurately. Ensure that you enter your name and date of birth as you have provided to the ASA, SASA or WASA on your membership form. Do not include shortened first names or alternative surnames.
- Only enter under a club for which you are registered for. If you have recently changed clubs or joined an additional club, please ensure that your Additional Club Membership forms have been submitted and your membership record has been updated correctly before you submit your entry form.
- If you notice an error with your entry at a competition e.g. incorrect spelling of your name, wrong club or age group etc. Bring this error to the attention of the meet organiser/recorders before the meet has completed and ask for this to be corrected. Failure to do so may mean your swims are not included in the rankings.
- If necessary check with the meet organiser that the competition meets the requirements to be included in the Masters Rankings.

For the meet organiser

- Please ensure all competitors details are entered as given on their entry form.
- Always enter the full date of birth as given by the competitor, do not abbreviate to 1st Jan or 31st Dec simply to place the competitor in the correct age group.
- If your meet requires it always ensure that valid membership numbers are given by the swimmer. A Membership Number Check tool is available on the British Swimming web site allowing you check your entrants list for possible errors
- Once your meet has concluded, forward a copy of the results to masters rankings as quickly as possible.
 - a. Include the results in a format suitable for publication on the web (Word or PDF or a website link), a copy of those results which are published on the day is preferred.
 - b. Include the results exported to the ASA neutral format (or a copy of the native data files used by the software application used)
 - c. Include a fully completed Meet Declaration form
- Failure to provide the results and additional information accurately and in the correct manner may result in being excluded for the rankings and many disappointed swimmers.