**School Swimming at <*insert name of school*>**

**Parent Update : <*insert date*>**

**We’re celebrating your child’s success in school swimming!**

Your child recently attended school swimming lessons, which follow the ASA School Swimming Awards.

We are delighted to inform you that your child has achieved the following Award(s)

|  |  |
| --- | --- |
| ***<Mail merge: Child name>*** | ***<Mail merge: Award levels>***  ***or delete as appropriate:***  **Award 1**  **Award 2**  **Award 3**  **Award 4**  **Award 5**  **Award 6**  **Self Rescue Award**  **Aquatic Skills Award** |

They will shortly be awarded with a badge, certificate and sticker during assembly to recognise their achievement.

*<Insert information about whether your school will be charging parents for badges>*

Please help your child to feel proud of their swimming ability by celebrating at home too! The badge and certificate could have pride of place in your child’s bedroom and the sticker should be placed in their School Swimming Passport.

They will be working towards the remaining Awards during the next block of school swimming lessons.

**Your child’s School Swimming Passport**

This is an important document that charts your child’s progress and is a permanent record of their school swimming participation and attainment level. Please help your child to keep it safe as it will be passed on if your child changes school and when they move onto secondary school.

**Further information**

I will be in touch again soon, in the meantime if you have any concerns or queries, please see me at school for a chat, email me at <*insert address*> or call me during school hours on <*insert contact telephone number*>.

<*Insert name*>

**School Swimming Champion**