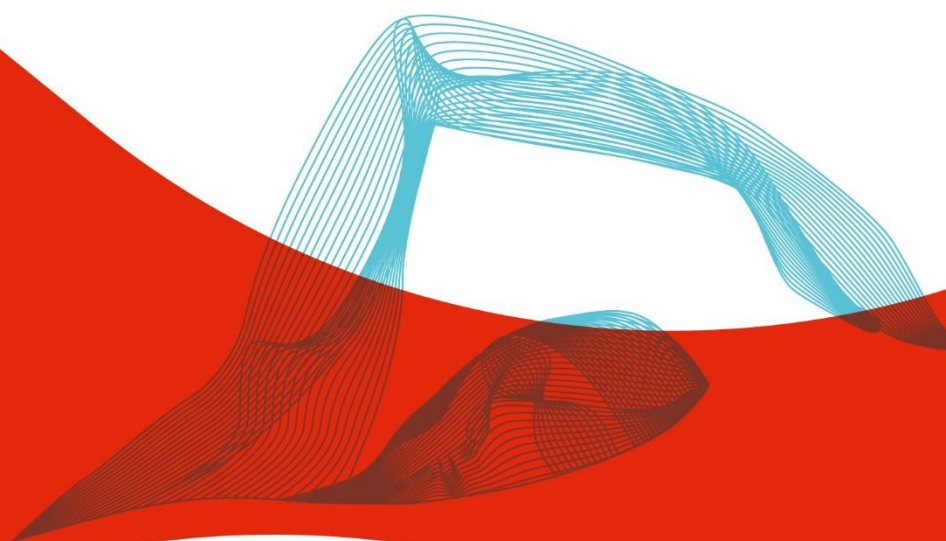


Confirmation Pack

Swim England National Summer Meet (50m) 2022

5-9 August | Ponds Forge, Sheffield



Funding Partner

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CONTACTS

Swim England Events Officer Laura Tatham Swim England Events Department Pavilion 3 3 Oakwood Drive Loughborough LE11 3QF Tel: 07581 026327 Email: laura.tatham@swimming.org	Venue Ponds Forge Sheaf Street Sheffield Yorkshire S1 2BP Tel: 0114 233 400 Ponds Forge website
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KEY DATES

Late Entries Window Close	18:00, Thursday 4 August 2022
Team Leader Meeting	18:00, Thursday 4 August 2022



SWIM ENGLAND PRIVACY POLICY AND PHOTOGRAPHY CONSENT

All individuals attending Swim England events are asked to complete the photo consent form below, prior to attending the event:

PHOTOGRAPHY CONSENT FORM

To view further details about how Swim England manages your data, download [Swim England's Privacy Policy](#).



TRAVEL INSURANCE

Affiliated clubs and members thereof have the benefit of third party and personal accident insurance effected by Swim England. However, this does not include travel insurance for trips in the UK or abroad, in particular there is no cover for travel or accommodation costs for the cancellation of an event.

Some clubs and members may already have the benefit of their own group or personal travel insurance. For those that do not have travel insurance for this event and wish to get a Sport Travel Insurance quote please click [HERE](#) or contact Howdens directly on 0121 698 8052. Alternatively, you can seek cover from another insurance provider.



COMPETITION INFORMATION

Entries

Swimming
[Confirmed Swimming Entries](#)

Para-Swimming
[Confirmed Para-Swimming Entries](#)

All entries should be checked to ensure they are correct. If there are any entry errors, please contact the Events Officer as soon as possible.



Event Schedule

A detailed list of all events and timings can be found on the [Competitors Information Page](#) on the Summer Meet Hub.

Dates	Session	Warm Up	Session Start
Thursday 4 August	Training (on a pre-booked basis; see p.5)		15:00
Friday 5 August	Session 1 - Heats	Men's Warm Up – 07:40 Women's Warm Up – 08:15	09:00
	Session 2 - Heats	Mixed Warm Up - 12:15	13:00
	Session 3 - Finals	Warm Up – 16:15	17:00
Saturday 6 August	Session 4 - Heats	Women's Warm Up – 07:40 Men's Warm Up – 08:15	09:00
	Session 5 - Heats	Women's Warm Up – 11:45 Men's Warm Up – 12:20	13:00
	Session 6 - Finals	Warm Up – 16:15	17:00
Sunday 7 August	Session 7 - Heats	Men's Warm Up – 07:40 Women's Warm Up – 08:15	09:00
	Session 8 - Heats	Men's Warm Up – 11:45 Women's Warm Up – 12:20	13:00
	Session 9 - Finals	Warm Up – 16:15	17:00
Monday 8 August	Session 10 - Heats	Women's Warm Up – 07:40 Men's Warm Up – 08:15	09:00
	Session 11 - Heats	Women's Warm Up – 11:45 Men's Warm Up – 12:20	13:00
	Session 12 - Finals	Warm Up – 16:15	17:00
Tuesday 6 August	Session 13 - Heats	Men's Warm Up – 07:40 Women's Warm Up – 08:15	09:00
	Session 14 - Heats	Mixed Warm Up - 12:15	13:00
	Session 15 - Finals	Warm Up – 16:15	17:00

*Please note: Event schedule is subject to last minute changes and the timings stated above are estimates.

Team Leader Meeting

The Team Leaders' Meeting will be held at 18:00 on Thursday 4 August 2022 in the Skyline Suite. Timelines for the Final sessions will be issued at this meeting.

Coaches and Team Managers are encouraged to attend this meeting to receive a comprehensive brief on the latest information and timelines from the Meet Management Team.

Please be aware that timings may be altered.

All announcements and notices during the event will be made at the Front of House Desk located in the Ponds Forge entrance foyer near the stairs to the changing rooms.

Training

Training will be available in the competition pool on Thursday 4 August from 15:00 until 20:00.

Training slots must be pre-booked in advance and are offered on a 50minute slot basis.

No changes will be possible, including swaps nor name changes, once the training session booking has been made, so swimmers are asked to review their chosen slot carefully before finalising the booking.

Bookings can only be made online, subject to availability and walk ins are not allowed on the day.

Book Training Slot online – <i>Opens online from 28 July</i>	Book Training Slot here
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Para Swimmers Training

We have an alternative way of noting the Training Sessions that you require.

Therefore, below is a link to a Google Form where you can indicate your preferred booking slot for the 4th August.

Please complete the link asap, as sessions will be allocated on a first come first serve basis. We will endeavour to allocate you to your preferred slot, but due to limited numbers per session, we will confirm your actual slot on Tuesday 2nd August 2022

Para Swimmers Book Training Slot online – <i>Opens online from 28 July</i>	Book Training Slot here
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Accredited swimmers will be able to use the pool for training between Heats and Finals, apart from those days with a 1500m Freestyle.

Protocol

Competitors are asked to not change on poolside.

Only personal training equipment can be utilised during warm-up and swim-down in the competition pool (pull buoys, kickboards). The use of bungee cords, large fins and large hand paddles is prohibited in both pools at all times.

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Competitors are encouraged to use lockers to safely store all personal belongings. The pool deck lockers take £1 coins (refundable). Please note there will be a clear deck policy on the Timing Suite side of the pool. Swim England and Ponds Forge will not be responsible for any lost, damaged or stolen personal items left unattended.

Start Lists & Results

Start lists and results will be available to view online. A QR code to access the online start sheets and results will be posted on the event notice boards, and can also be viewed on the results website. Additional results will be posted in the entrance to the pool hall from the changing rooms.

Copies of start lists will also be available at the **Front of House Desk** and coaches may collect one free of charge copy. Additional start lists will be available for purchase at 50p.

Marshalling Area – Heats and Finals

Competitors must report 'race ready' to the competition stewards in sufficient time it is suggested no later than 15 minutes prior to the start of their event.

Heats: During the Heats, competitors will report to the Competition Stewards who will be located on the Timing Suite side at the diving pit end of the pool.

Finals: Finalists will report to the Competition Stewards in the Call Room, which is located in the Diving Officials Room, on the Timing Suite side next to the diving pit. Finalists are required to report to the Call Room in sufficient time and be available to parade for their event.

Both areas will be easily accessible from the poolside or via the stairwell from the athlete seating to poolside.

Finals

The fastest ten Competitors from the Heats will be allocated a place in the Final. If applicable, only 2 qualified international competitors will be permitted to progress to the Final.

The 800m and 1500m events are Heat Declared Winners.

Withdrawals

Withdrawals shall be submitted online:

Withdrawals submission	Submit a Withdrawal here
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Day 1 withdrawals must be submitted before the end of the Team Leader meeting, then by 12 noon the day before for all subsequent days.

Withdrawals from Finals

Withdrawals from Finals must be made no later than 30 minutes after the conclusion of the last individual event in the Session in which they have qualified for the next round.

The withdrawal shall be made via the online withdrawal submission. If you have any queries regarding the withdrawal process, please speak to the Front of House team on the day of the event.

Medal Ceremonies

Swimmers are invited to share the special moment directly with their friends and family who will now have the ability to take photos up close of them or even with them.

Medals will be available to collect in the foyer half an hour after the race. The swimmer will need to provide their name, club and event at the medal desk in order to collect it. If anyone has any questions at all, please do not hesitate to contact laura.tatham@swimming.org.

Accredited Seating

Please note there is a clear deck policy on the Timing Suite side of the pool. Competitor and Coach seating will be available on the balcony above the Timing Suite.

Medical Declaration

Whether by accident or on purpose, doping is against the rules of the sport. Swim England and British Swimming promote a culture of doping-free sport. Competitors are advised that Anti-Doping control may take place during this event.

Please ensure competitors keep their accreditation on person at all times, as this will be used for identification. For further information, please refer to Anti-Doping section:

<https://www.swimming.org/swimengland/anti-doping/>

Please note that in accordance with the International Standards for Testing, it is the competitor's responsibility to provide all information and dosage for any medications and supplements taken on the doping control form, at the point of doping control.

Strict liability means competitors are responsible for any banned substance found in their system, no matter how it got there.

All medications should be checked on www.globaldro.com

If support is required, or there is a query about any medications, supplements or the anti-doping rules around this, please contact Diane Elliot at diane.elliott@swimming.org.

Medical

There will not be a doctor present at this meet. Pool staff will administer first aid where necessary. Please contact a member of security, event staff or venue if you require assistance.

The nearest hospital is:

Northern General Hospital
Herries Rd
Sheffield
S5 7AU

It is 3.1 miles away, just under a 15-minute drive.



ACCREDITATION

Accreditations must be worn at all times whilst in accredited areas of the venue. Access to the competitor, coaching and team staff seating areas and pool deck will not be granted without a valid event accreditation.

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Scanning of accreditation passes will be carried out by venue security to allow entry into accredited areas (including competitor and coach seating and pool deck). Those without an accreditation will be denied entry without their pass.

The following guidelines should be followed to ensure the accreditation is correct:

- Accreditation must be printed in advance and brought to the event.
- Once printed, the accreditation should be folded twice so that the photo is visible on the front and back.
- At the event, lanyards and accreditations pouches will be available from collection points for accreditation passes.

A £10 charge will be applied to replace any lost or forgotten accreditations.

Accreditation checks will be carried out at the event and entry into the event may be denied without the accreditation pass.

If you cannot find your confirmation email, then you can download your accreditation as follows:

Swimming Re-send accreditation facility	Para-Swimming Re-send accreditation facility
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Competitors

Competitor accreditation will be sent in a confirmation email on completion of the entry and will be sent to the email address provided at the time of entry.

Coaches, Team Managers and Chaperones

Poolside Accreditation Pass Charge	£26
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To apply for the accreditation pass, all coaches, team managers and chaperones must meet the [Poolside Accreditation Requirements](#). The same requirements must be met if the accreditation is being purchased at the event.

To apply for the event accreditation:

- Swim England members: log into [Swim England Membership Options](#)
- Swim Wales, Scottish Swimming members and international coaches, team managers and chaperones: apply via the [Poolside Accreditation Form*](#).

Once verified and purchased, all accreditation passes are sent in an email to be printed in advance of the event.

For any accreditation queries, please contact [Laura Tatham](#).



GENERAL INFORMATION

All updates and additional information will be uploaded to the [SUMMER MEET HUB](#).

Front of House Desk

The Front of House desk will be located in the foyer area at Ponds Forge.

Security

Spectators, competitors and team staff are asked to be extra vigilant and take care not to leave their belongings unattended. Any concerns should be reported to event or venue staff.

Spectators Tickets

Tickets will not be available for purchase from the Front of House desk on the day but online tickets will remain open throughout the event, subject to availability.

BUY EVENT TICKETS ONLINE NOW

Session	Price
Heats	£7.50
Finals	£8.00

Event Merchandise

Event Merchandise will be available via a swim shop located in the reception foyer and open 08:00 – 17:30 and Swim England Front of House Desk located in the foyer.

Food and Drink

There will be provision to buy food and drink at the venue. Food etc. cafe offers a range of food and drink, including quick snacks and healthy meals. The café will be open 7:30 – 19:00.

Parking

Since Ponds Forge is still open to the public, parking at the venue is limited, therefore we recommend using public transport to get to the venue.

Parking spaces cannot be reserved for competitors, coaches or spectators. Ponds Forge has recently changed to an ANPR system with the operator ParkingEye. Tickets can be purchased from the machines located at the entrance to the lift lobbies.

We also recommend parking just across the road at Castle Gate Q-Park, Broad Street. At Q Park you need to collect a ticket and take it to Ponds Forge reception, there you can either scan it in the Q Park machine or collect a hard copy voucher. This entitles you to 50% off parking at the Q Park.

Covid-19

Although the government has removed all remaining COVID-19 domestic restrictions in England Covid-19 remains a risk and there are steps that can be followed to keep yourself and others safe. Please consider the following when attending the meet:

- Consider wearing a face covering especially in crowded or enclosed spaces
- If you have any of the symptoms, follow the government advice and stay at home
- Wash your hands with soap and water or use hand sanitizer regularly throughout the day

CONDITIONS

The Swim England National Summer Meet (50m) 2022 Conditions can be found on the [Competitors Information Page](#) on the Summer Meet Hub.

****VOLUNTEER ROLES AVAILABLE****

There are a number of volunteer roles still available at the event and if any clubs would like to put someone forward and/or anyone is interested in getting involved with the event, please contact [Laura Tatham](#).