

## Swim England London Development Programmes –

### Job Description

Swim England London Swimming Team, Assistant Coach

### Role and Expectation Outline

<b>TITLE:</b>	Swim England London Swimming Team Assistant Coach
<b>REPORTS TO:</b>	Swim England London Swimming Team Head Coach
<b>REMUNERATION:</b>	£320 flat fee (inclusive of travel and subsistence)
<b>DURATION:</b>	4 days (2x days Swim Meet, 2x days travel, pre and post programme admin), Sep-Feb in year of appointment

### PURPOSE

The overall purpose of the Swim England London Swimming Team Assistant Coach is to:

- Provide professional coaching related services within the context of the delivery of the Regional Programme Framework under the guidance of the Head Coach
- Attend the Regional Coaching Conference
- Assist with the planning, delivery and evaluation of the Swim England London Swimming Team Meet Abroad (4x days)
- Communicate effectively with swimmers, staff and parents
- Be proactive and positive to all swimmers and staff during the programme
- Deliver all duties in accordance with the programme objectives and briefings
- Motivate and enthuse swimmers and staff during the programme
- Reflect on your own coaching practice and behaviour after each day's activity
- Exhibit British Swimming, Swim England Programmes and Swim England London Coaching Principles during coaching practice; Setting Direction, Staying Connected, Engaging People, Delivering Results and Credibility

### LOCATION

- Various locations

## KEY RESPONSIBILITIES

### ***Prior to programme delivery***

- Liaise with Swim England London Swimming Team Head Coach to ensure you have an understanding of the aims and objectives of the Swim England London Swimming Team Meet Abroad programme
- Under direction of the Head Coach, liaise with home coaches of selected swimmers to ensure they understand the objectives of the programme (at least 7 days prior to the meet)
- Ensure that you have a clear understanding of your role on the programme

### ***During programme delivery***

- Assist in the delivery of pool sessions in line with programme objectives and plans under the guidance of the Head Coach
- Make a positive contribution as required to swimming, education and land based activities
- Contribute to coach discussion and facilitated learning within the context of the day to ensure an opportunity for your learning and development takes place
- Communicate effectively with all swimmers and staff
- Contribute to pre- and post- race day discussion with the Head Coach, other skills coaches and development coaches throughout the meet
- Remain professional throughout the duration of the programme, remembering that you are representing Swim England London on the international stage

### ***Following programme delivery***

- Reflect on the programme delivery and contribute if requested to Coach/Swimmer reports
- Contribute to post-programme debrief discussion as led by the Head Coach
- Work with skills coaches to provide feedback on each athlete to the home programme coaches
- Liaise with swimmers home coaches on their performance and conduct, as well as any concerns, under the guidance of the Head Coach

## PERSON SPECIFICATION

- Must hold as a minimum Swim England Senior Swimming Coach Certificate (UKCC /ASA Level 3 Coaching Swimming/ or equivalent)
- Must possess a valid DBS certificate
- Proven ability as a practising coach of working with youth swimmers
- Knowledge and experience of coaching at a high level meet environment (Level 1 or International)
- In depth knowledge of effective warm up and swim down protocols
- Committed to ongoing learning
- The ability to set priorities and work flexibly to meet outcomes required in a dynamic environment
- Excellent planning, interpersonal and communication skills (with swimmers and staff).
- High levels of motivation and dedication
- Have an outgoing personality with good interpersonal skills and be able to enthuse and motivate young people
- A team player with the ability to:
  - Evaluate sessions and provide feedback to athletes and participants and staff
  - Tact and diplomacy in all interpersonal relationships
  - Self-disciplined with a commitment to continuous service improvement
  - Ability to think for yourself and use own initiative