

Swim England London Development Programmes –

Job Description

Swim England London Swimming Team, Head Coach

Role and Expectation Outline

TITLE:	Swim England London Swimming Team Head Coach
REPORTS TO:	Swim England London Talent Lead
REMUNERATION:	£600 flat fee (inclusive of travel and subsistence)
DURATION:	4 days (2x days Swim Meet, 2x days travel, pre- and post- programme admin), Dec-April in year of appointment

PURPOSE

The overall purpose of the Swim England London Swimming Team Head Coach is to:

- Provide professional coaching related services within the context of the delivery of the Regional Programme Framework
- Contribute to the swimmer selection process
- Attend the Regional Coaching Conference
- Lead the planning, delivery and evaluation of the Swim England London Swimming Team
- Provide leadership, guidance and mentoring to the skills coaches that are assisting in the delivery of the programme
- Communicate effectively with swimmers, staff and parents
- Be proactive and positive to all swimmers and staff during the programme
- Deliver all duties in accordance with the programme objectives and briefings
- Motivate and enthuse swimmers and staff during the programme
- Reflect on your own coaching practice and behaviour after each camp activity
- Exhibit British Swimming, Swim England Programmes and Swim England London Coaching Principles during coaching practice; Setting Direction, Staying Connected, Engaging People, Delivering Results and Credibility

LOCATION

- Various

KEY RESPONSIBILITIES

Prior to programme delivery

- Liaise with Swim England London Talent Lead and to ensure you have an understanding of the aims and objectives of the Swim England London Swimming Team programme
- Liaise with skills coaches, and where relevant home coaches of swimmers to ensure they understand the objectives of the programme (at least 7 days prior to the meet)
- Work to ensure that skills coaches have a clear understanding of their role on the programme
- Contribute to the swimmer selection process where required

During programme delivery

- Lead the delivery of specified pool sessions in line with programme objectives and plans
- Make a positive contribution as required to swimming, education and land based activities
- Lead coach discussion and facilitate learning within the context of the day to ensure an opportunity for learning and development of all staff
- Communicate effectively with all swimmers and staff
- Deliver a pre- and post- race day discussion with skills coaches throughout the meet

Following programme delivery

- Reflect on the camp delivery and produce a detailed report post each camp day and circulate to Swim England London Talent Lead detailing; attendance, engagement, session outcomes etc.
- Work with skills coaches to provide feedback on each athlete to the home programme coaches
- Collate the Swimmer Profile Trackers and submit to the Swim England London Talent Lead
- Be available to coaches who assisted in the delivery of the programme to further discuss elements of the camp and coaching practice as required to ensure the ongoing development of the coaches
- Conduct if appropriate and necessary any pre and post camp discussions with skills coaches
- Support the feedback process to swimmers home coaches on any key skill messages that have been delivered and that need reinforcing back in the home coaching programmes

PERSON SPECIFICATION (Desirable)

- Must hold as a minimum Swim England Senior Swimming Coach Certificate (UKCC /ASA Level 3 Coaching Swimming/ or equivalent)
- Must possess a valid DBS certificate
- Proven ability as a practising coach of working with youth swimmers
- Experience of planning, organising and leading swimming trips abroad (either training camp or meet)
- Experience of planning and organising competition day protocols for a swim team at a high level meet (Level 1 or International)
- Prior engagement/involvement with Swim England London programmes and/or Swim England Talent programmes
- In depth knowledge of effective warm up and swim down protocols
- Committed to ongoing learning
- The ability to set priorities and work flexibly to meet outcomes required in a dynamic environment
- Excellent planning, interpersonal and communication skills (with swimmers and staff).
- High levels of motivation and dedication
- A member of the Swim England London Swim Coaches Forum
- Have an outgoing personality with good interpersonal skills and be able to enthuse and motivate young people
- A team player with the ability to:
 - Evaluate sessions and provide feedback to athletes and participants and staff
 - Tact and diplomacy in all interpersonal relationships
 - Self-disciplined with a commitment to continuous service improvement
 - Ability to think for yourself and use own initiative