

Swim England Diving Leadership Group

Minutes of the meeting held Thursday 13 June 2019 held by Telephone Conference

Draft minutes subject to approval at the next meeting

Present:

Ann Barker	Chairperson (AB)
Pippa Jones	Sport Operations Committee Representative (PJ)
Becky Walker	National Diving Development Officer (BW)
Sarah Barrow	Diving Development Officer (SB)
Suzie Collins	Talent Development Officer (SC)
Lindsey Fraser	Conditions (LF)
Tracey Carecci	Administrator (TC)
Claire Coleman	Head of Volunteering & Pathways (CCO)

Apologies:

Nikki Smith	Talent (NS)
Gail Harrison	Events (GH)
Collette Calvert	Communications (CC)

Min No:

1. Welcome and apologies

- 1.1 Members were welcomed to the meeting especially Sarah Barrow who has joined Swim England as Diving Development Officer (West Midlands) and Claire Coleman who joined the meeting to explain the Leadership groups going forwards.
- 1.2 Apologies were received from Nikki Smith, Gail Harrison and Collette Calvert.

2. Notes from telephone conference held on 5th February 2019

- 2.1 National Skills – item 5 on the agenda.
- 2.2 Role descriptions – item 6 on the agenda.

3. National Diving Development Officer, update

- 3.1 Becky Walker will be going on maternity leave on Friday 28 June. Sarah will be covering this role.
- 3.2 Start diving allocations have been made for 13 clubs to deliver start diving.
- 3.3 DDC's applications to go out at the end of this week, applications will be allocated by Suzie Collins and Sarah Barrow.

4. Updates from: Talent and Events

- 4.1 Talent
- Pathway conference is being held 22nd – 24th September in Leeds. Leon Taylor is hosting and speaking at the event and currently looking at external speakers from other sports to speak on insight.
 - Diving pathway portal is being updated and revamped and will be launched at the pathway conference.
 - Team Y camp being held in October in Plymouth to assess 30 divers.

- Little Rippers – application closing date is imminent.
- TDC's – All to be assessed in the next few months and brought into line with each other.

4.2 Events

- Age Groups and National Skills are imminent.
- Skills - proof of scores is supposed to be sent in with entries but this is not happening with some entries from clubs. To date 205 entries where there were 330 last year (update number is now 344 at 19 June).
- Regional Diving Managers – North East have no Regional Diving Manager currently. North West have appointed Jamie Macpherson.

5. National Skills – 2020

5.1 Email to go out to all regions to host National Skills in 2020, the competition must be held after 25th-28th June (after Age Groups). Once the venue has been decided, Suzie Collins to set up a schedule and make it compulsory for each region to host the event.

5.2 TC to see if the group have a criteria document so this can be amended and shared. Document to be compiled. Who??

5.3 Skills 2019 – Mentors, BW to email selected people to ask if they are available to be mentors, the accommodation, meals and mileage will come from the Leadership group budget.

6. Any other business

6.1 Leadership Group, Terms of Reference (TOR) – Claire Coleman explained to the group that Neil Booth, Chair of Sport Operations Committee is restructuring the governance levels and is aligning the four discipline groups so that they are in line with each other.

The following was noted:-

- Draft TOR has been circulated around the group by Ann Barker.
- All group to review TOR and feedback any comments/questions to Tracey Carecci by 5th July.
- Lindsey Fraser to outline her role and send this over to Ali Sibcy-Allen at Swim England for this role to be created.
- Communications role to be added.
- Roles that need filling are Coaching Lead, Technical Officials Lead, Volunteering Lead and Competition Planning Lead. If anyone is interested in these roles please contact Ann Barker as soon as possible.
- Staff roles will be covered by Suzie Collins and Becky Walker (Sarah Barrow).
- New chair to be recruited, Ann Barker to stay in place whilst recruitment takes place.

6.2 Team Z camp in October – a question and answer session will be held at the camp in October. Sarah Barrow, Lindsey Fraser and Suzie Collins to plan. Budget to be used from the Leadership Group.

6.3 Talent Games – 16th/17th November, planning needs to take place. Shadow judging to take place on first day on dry land as judges are there all day. This will enable DDC's to be more involved in Talent Games.

7. Next Meeting

7.1 The next meeting will be scheduled for September (to include the Regional Diving Managers). Preferably face to face at Sport Park, Loughborough.