

Swim England Sport Operations Committee

Minutes of the meeting held 27 August 2019

SportPark, Loughborough

Draft minutes subject to approval at the next meeting

Present:

Neil Booth	Chairman
Ian Mackenzie	Board Director (via conference call)
Emma Griffin	Operations Director
George Wood	Sports Development Director
Damian Stevenson	Insight and Partnerships Director
Jon Glenn	Learn to Swim & Workforce Director
John Hidle	Regional Chairs Representative
Alex Harrison	Swim England Member
Pippa Jones	Swim England Member

Staff:

Emma Langham	Membership Services Manager
Ali Sibcy-Allen	Senior Administration Officer

Min No:

1. Standing Items

1.1 Chairman's welcome

The Chairman welcomed the group.

1.2 Apologies

N/A

1.3 Declarations of Interest

Ian Mackenzie – National Swimming League, Institute of Swimming.

Alex Harrison – Item 2.1: Harold Fern and A. H. Turner Awards

Jim Boucher – AOB Terms of Reference for Masters Working Group

1.4 Actions arising from previous minutes

1.4.1 Overseas Membership: An initial meeting has been held to ascertain the requirements of the club who have confirmed a willingness to comply with procedures and an interest in attaining Swim England coaching qualifications. A meeting to determine the criteria for affiliation is to be held before providing these to the club.

Action: NB, EG, GW and Martyn Hudson, Assistant Manager Membership Services, to meet to discuss the criteria for overseas membership. A-SA to coordinate the meeting,

A follow up conversation ensued relating to British Forces overseas with further investigations to be completed as to whether they are still an affiliated organisation.

Action: EG to look into British Forces overseas affiliation.

1.5 **Minutes of the meeting held 9 July 2019**

The minutes were agreed as correct.

Agreement was given that it would be beneficial for water polo players to receive an overview of anticipated costs that their contributions cover as well as feedback if there are variances. Concern over the delay in invoicing and lack of detail was also tabled.

Action: GW to follow up with Water Polo Development Manager

1.6 **Minutes of the Swim England Board meeting held 23 July 2019**

The minutes were noted.

2. **Items for Decision**

2.1 **Harold Fern and A. H. Turner award winners**

It was recognised that the number of nominations was disappointing and a request has been sent to the Regional Chairs for feedback.

The winners of the awards were voted to be Eileen Adams and David Collins respectively.

2.2 **Membership Fees 2020**

A number of proposals were discussed in relation to the membership fees for 2020, it was determined the recommendation to the Board would be as follows:

Category 1: maintain at £9.20
Category 2: increase to £27.75
Category 3: maintain at £5.20

Direct Affiliation: increase to £320
Corporate: increase to £840
Student Membership: maintain at £5
Temporary Membership: £15.50

Although the exact position of all Regions was not clear it is understood that a number of regions had maintained their Category 1 and 3 membership fees for 2020. Further acknowledgement was given to the imminent appointment of a Head of Membership Development and the potential changes to the membership categories following this.

3. **Items for Discussion**

3.1 **Future Delivery of Aquatics DiSE Programme**

GW provided an overview of the current programme and will be discussing with the Regional Chairs at their meeting at the end of the month.

4. **Items to note**

4.1 **AGM Seminars**

DS provided some additional information on three of the seminars being offered at the AGM day.

- Club-Operator relations project: attendees will be part of the consultation phase, with the process so far being highlighted along with current developments.
- The new pool build concept: using the water deprivation analysis to identify where water space is needed and providing information on the development of a potential pool solution.
- The barriers of swimming project: working closely with Sport England to look at the diversity of our membership and how we can improve.

5. Any Other Business

5.1 The TORs for the Masters Working Group were due to be considered but a decision was made to postpone this until a later date.

5.2 The geographical spread of tutors was queried with confirmation provided that a recruitment process is currently underway and geographical representation is being considered as part of this.

6. Future Meeting Dates

Tuesday 26 November 2019

Tuesday 14 January 2020

Tuesday 3 March 2020

Tuesday 5 May 2020

Tuesday 14 July 2020

Tuesday 1 September 2020

Tuesday 24 November 2020