

## Diving Leadership Group (the “Group”)

### Minutes of the meeting held at 4-7pm on 12.9.21 via Zoom

**Draft minutes subject to approval by all members of Diving Leadership Group.**

<b>Present:</b>	Lottie Thompson Sarah Barrow Josh Devine Nikki Smith	Chair Technical Officials Lead Communications Lead Coaching Lead
<b>Staff:</b>	Suzie Collins Andy Jack Julie Wileman	Talent Development Officer Club & Operations Relationship Manager Group Administrator
<b>Apologies:</b>	Gail Harrison/Pippa Jones	

*(Members are identified by initials)*

Min No:	
<b>1.</b>	<b>Welcome and Apologies</b>
	LT welcomed AJ to first meeting and gave apologies from GH and PJ.
<b>2.</b>	<b>Review of Action Log</b>
	Action Log updated.
<b>3</b>	<b>Stages 8-10 Diving</b>
	Discipline wide review to be undertaken and a DLG representative needed. Group discussed current awards which in many clubs are not fully utilized and have been reviewed and adapted by some clubs to better maximize their needs. NS agreed to be the DLG contact for this project and will liaise with Sam Hydes for additional input. AJ will feed back to Becky Walker (Club Growth and Programme Manager – Development team) who is lead on this project. Noted that SB has previously feedback to BW on stages 8-10.
<b>4</b>	<b>Development Plan</b>
	Development template plan reviewed and activities discussed to be included. Group highlighted key themes for development: Club/Operator Relationships, Handbook, Recorders Pathway, Competition Planning, FINA2022 rule changes, Creating Inclusive Diving Environments. LT to populate and circulate to the Group for comments.  Unclear on how the Group would make any budget requests. AJ to speak to CC re guidance on this. AJ felt this would be covered in the Leadership Group Chairs meeting to take place on 22nd Sept which SB would be attending in LT’s absence. Any feedback/requests for the meeting to be sent to SB prior to 22nd Sept.  SC advised group she is currently working on a calendar and will drop into the DLG Box which could help when future initiatives are being mapped out.

	AJ confirmed resources/toolkits and workshops are available covering Club & Operator relationships and he'd be happy to deliver (and if necessary tweak to Diving specific) to any identified interest clubs.
<b>5.</b>	<b>Competition Pathway</b>
	<p>LT presented collated feedback from recent competition pathway consultation which highlights key areas for further consideration.</p> <p>Overall, the Competition Pathway Handbook was well received. Licensing returned a number of queries which need further reflection and in light of the current COVID environment and concern at possible lack of qualified volunteers, pathways and available event volunteers with knowledge of competition planning/event management. Accordingly, it was agreed the introduction of licensing would be postponed and re-evaluated across the 'grey areas'. It was proposed that piloting could take place which would enable real data and insight to be gathered prior to full roll-out.</p> <p>Agreed LT/SB would update the handbook and the proposed 2022 national event conditions in accordance with postponing of licensing. Following feedback on the Group B skills list for National Skills Finals ("NSF"), it was agreed that NS would coordinate a review to be undertaken by Lindsey Fraser, NS, SB and LT. Any amends to be reflected in the 2022 NSF event manual and conditions.</p> <p>General discussion around current fees and pool/dryside space availability and costs were discussed following the fallout from COVID. AJ advised the Group that he is working on developing financial resources/workshop which would be available to all. Group welcomed this and suggested a combined workshop across Diving, Artistic Swimming and Water Polo would work for those disciplines. AJ also looking to pull a focus group together for treasurers to conduct key annual survey on hire costs/fees etc.</p> <p>Competition planning/events was an area where more support would also be welcomed. A Zoom workshop delivery to be considered. LT to follow up with GH.</p>
<b>6.</b>	<b>Review of ongoing projects</b>
6.1	<p><u>Recorders Pathway</u> SB advised that the Recorders Pathway sub-group will reconvene. SB to follow up with Recorders Working Group regarding availability to meet.</p>
6.2	<p><u>Safeguarding</u> Update on Safeguarding. JD has received some information from CC and has shared with Alice Clarke and London Safeguarding Officer. Work ongoing. Group felt this was an important area especially around updates on social media use for both workforce and athletes. JD to follow up.</p>
6.3	<p><u>DLG Strategy 2021-2025</u> LT advised that unfortunately a meeting with GW has been delayed and is hoping to catch up on 16th September. Baselines are needed in order for the DLG to look at setting targets. LT will update Group after meeting with GW.</p>
6.4	<p><u>Coach Development</u> Working group set to meet in a couple of weeks. SC advised that Lindsay Trimmings (Swim England Coach Development Manager) together with Sophie Bucknall (SE Coach Engagement Officer) were delivering a virtual Coach</p>

	<p>Conference on 19th Sept. Generic coaching themes covered in the morning with discipline specific sessions in the afternoon. Tom Owens and Adam Sotheran will be delivering with the session being recorded for use as a future resource. SC intends to invite Lindsay Trimmings and Sophie Bucknall to forthcoming Diving events to further update their knowledge of Diving. JD to advertise this again through social media avenues.</p>
<b>7.</b>	<b>Talent Development Officer Update</b>
	<p>SC advised Virtual Talent search launched, had received lots of interest from West Midlands area. SC advised that having attended the British Diving Annual Reviews over the last few of days and highlighted the project, the Team A &amp; B athletes have agreed to back the Virtual Talent programme on their social media channels to assist in boosting numbers. Hoping to get Andrea to advertise on Blue Peter too. Packs to clubs that they can amend and send out to schools with regard to the testing that would normally be carried out in schools. Had list of 60 athletes from EIS – link will be forwarded to them also.</p> <p>Talent games 13th/14th November with entry pack out this week. Meeting with TDC coaches to review selection policy for Team Z, which will go out after that discussion has been held. Initial numbers currently 80-85 over years with two age groups which is a drop.</p> <p>Junior Elites date currently being looked at is October half term date (after Southampton Invitational), which will be a tight turnaround. Team Y selection event yet to be confirmed.</p> <p>Hoping to get a Team Z camp in place for end of this month with face-to-face activity. New cohort will start in November.</p> <p>DiSE programme: Great mechanism to the Talent Programme utilizing the S&amp;C and Athlete Wellbeing delivered across all the cohorts to further enhance the Talent programme also. Currently DiSE Diving has 18 athletes in two cohorts, new induction takes place weekend of 18th/19th September.</p>
<b>8.</b>	<b>National Events 2022</b>
	<p>Group discussed possible dates and venues for NSF and NAGs. It was felt that it would be prudent to set date and venue for NAGs prior to NSF date being arranged. SB will reach out to Ekaterina Boyd (Head of Events) to ascertain availability at Ponds Forge for NAGs then focus on dates for NSF. Group agreed to try to use upskilled workforce and if Corby would host, if not Leeds for National Skills as was agreed pre-COVID.</p> <p>Workforce upskilling opportunities depend on where events are being held – to be revisited when venues confirmed for NSF and NAGs.</p>
<b>9.</b>	<b>AOB</b>
	<p><u>2022 Meeting dates</u> LT asked Group to feedback dates to avoid and preferable dates and times for 2022 meetings.</p> <p><u>DLG Communications</u> LT keen to get out diving newsletter. AJ offer for either attachment or content could be added to the official club newsletter first Wednesday of every month – needs to go to comms team week before. LT/JD to pick up offline.</p>

	<u>DLG Roles</u> LT to progress role descriptions and adverts for volunteering lead, competition technical lead and licensing lead roles.
	Date of Next Meeting Sunday 5th December 5-7pm.