

# Swimming Officials Group

Minutes of meeting held on 27<sup>th</sup> March 2024  
Via Zoom

<b>Present:</b>	Mark Davies Colin Evison David Broome Ian Lamb Ron Brewin David Metcalf Ralph Shortland Jill Beard George Adamson Bob Outtram	Chairman North West Region North East Region West Midland Region East Midland Region East Region London Region South West Region South East Region Specialist Member – Para Swimming
<b>Staff:</b>	Helen Akers	Officials Development Coordinator

## 24/1 Apologies

Apologies were received from Terry Bream (EM)

## 24/2 Swim England People Plan

HA gave a presentation on the background and purpose of the plan and posed two questions for consideration and open discussion:

1. What are the key people challenges facing our sport and group of stakeholders?
2. Which three challenges are the priority for the next 18 months and why?
3. What are the key considerations we need to be aware of in relation to these three priority challenges?

Following a productive round table discussion, members were invited to consider the questions further over the next few days and submit any further thoughts to HA/MD for inclusion with the group's feedback.

**Action – HA to collate feedback and submit to the plan process**

## 24/3 Swim England SOG

As part of a review of Leadership Groups, HA invited the group to reflect on the purpose of the group and the role of those on it. Members were asked to consider their own region's requirements and expectations.

**Action – MD to collate responses in advance of review process**

**Given the length of the meeting, further items were restricted with members asked to submit any pressing additional items via email.**

## **24/4 Any Other Business**

### **24/4.a Expenses**

There are still reports of meet organisers not complying with the expenses policy for licensed meets, namely:

A copy of the meet expenses policy must be made available to all officials at the point of invitation to allow an informed decision to be made on whether to volunteer.

### **24/4.b Lead Referee**

It is a requirement that if more than one referee has been appointed for a competition comprising swimming races, one of their number shall be appointed and empowered, from the date upon which entries to that competition close, as the lead referee. The lead referee shall receive all protests of a general nature (e.g. a protest which covers more than one specific event). However if a protest relates to a specific event then the referee responsible for that event must also be responsible for the protest.

### **24/4.c Communications**

The current provision of officials' lists, as defined in the Regional agreement, was questioned. DB stated that the GDPR policy in use is not being correctly applied.

### **24/4.d Masters Meets**

A request had been received from the SLG for the SOG to consider officials' requirements for Masters and Para meets, in the light of them not being licensed. MWG to be asked to clarify the purpose and requirements.

### **24/4.e Workflow Project**

HA gave a brief overview of an ongoing project to rationalise workflows within Swim England, and the potential impact on processes relating to officials' qualifications.

## **24/5 Date of Next Meeting**

- 23 May 2024