

# Swim England London Swimming Coaches Forum

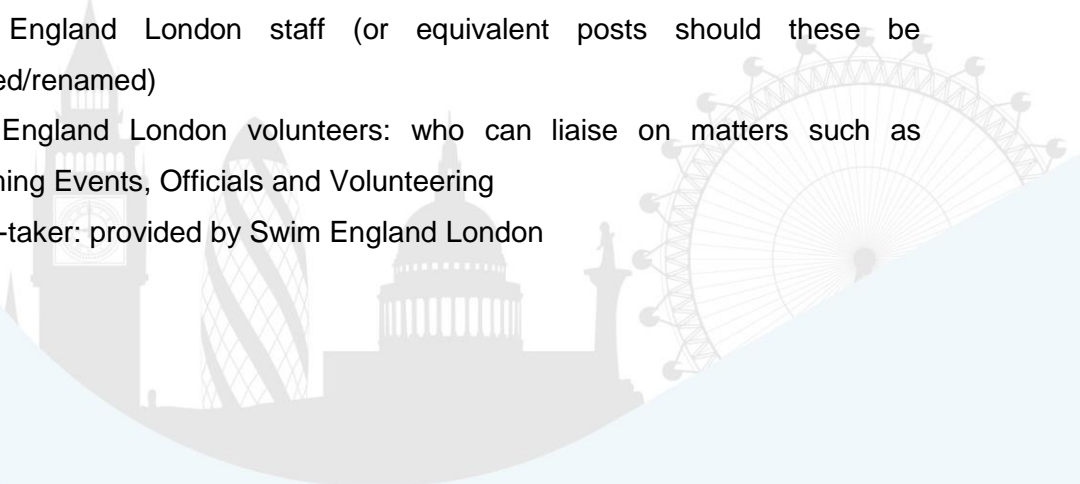
## Terms of Reference

### ROLE

1. To give advice and assistance to promote the development and direction of swimming within the Swim England London region
2. To provide opportunities for senior coaches to exchange views and information
3. To provide liaison with coaches within the Counties, providing views and information both from the coaches in each County to the forum and from the forum to the coaches in each County
4. To link into Swim England Talent for exchange of information and views
5. To liaise with other regional swimming and development groups.
6. To be involved in the continued development of regional swimming championship meets
7. To provide general guidance and review conditions of Swim England London Swimming Development Programmes

### COMPOSITION

1. Twelve coaches to be appointed through open recruitment
2. The Swim England London Swim Coaches Forum will meet up to FOUR times per year, usually on the last Thursday of a month
3. In addition the following may attend:
  - a. The Swim England London Swimming Coaches Forum Chair, who may be a coach and a member of the Forum or an external appointment
  - b. Swim England staff members: Talent Officer, Club Development Officer and Swim England London staff (or equivalent posts should these be changed/renamed)
  - c. Swim England London volunteers: who can liaise on matters such as Swimming Events, Officials and Volunteering
  - d. Minute-taker: provided by Swim England London



## APPOINTMENTS

1. Twelve coaches to be appointed through open recruitment with notice and application forms on the Swim England London website.
2. Appointment will be based on the best fit to the criteria in clauses 3 and 4 below;
3. Individual coaches will meet the following:
  - a. Senior Coach / Level 3 / equivalent (or higher), or working towards Senior Coach Qualification, or at the discretion of the Forum
  - b. Coaching at a club in the Swim England London region
  - c. Able to attend Coaches Forum meetings held during the day, midweek, throughout the year
  - d. Agrees to liaise with and distribute information to other coaches within their County to provide a two-way transfer of information
4. In addition the coaches as a whole will include:
  - a. At least one coach from each County within the boundaries of Swim England London region
  - b. Not more than one coach per club. Where this occurs, owing to the second coach being part of the Forum due to a coaching role with Swim England London, only one coach will have a vote
  - c. Coaches who regularly produce swimmers that win medals at National Championships
  - d. At least one coach involved in the development of age-group swimmers
5. Coaches will be appointed for three years. Four coaches will stand-down each year but may re-apply.
6. Coaches who do not attend two consecutive meetings may be asked to stand down from their position on the Forum.
7. The Forum members will appoint a selection panel that should consist of a minimum of four coaches, one Swim England staff member and one London Region representative both of whom normally attend the meetings for any new appointments that are being considered onto the Forum.
8. The Forum will appoint a Chairman, who may be a member of the Forum or an independent, to serve for one year, but who may be re-appointed.